

Letter to suppliers

Important: Update information you hold about Haleon

HALEON

Haleon Levice, s.r.o.
Industrial Park Géňa
Ul. E. Sachsa 4 – 6
934 01 Levice
Slovakia
haleon.com

Action required: Change to the legal entity name for **GSK Consumer Healthcare Levice s.r.o.**

Dear Haleon Supplier,

As you may know, in July 2022 we completed our demerger from the GSK Group to form Haleon, an independent company 100% focused on everyday health. Our leading brands are built on science, innovation and human understanding and are trusted by millions of consumers globally. All GlaxoSmithKline Consumer Healthcare legal entities are now part of the Haleon Group and we're updating their names so they reflect our Haleon branding and independence.

This letter details important changes that you must action so your invoices are not rejected, and you're paid on time.

In Slovakia where you operate, we would like to inform you that our legal entity name has now changed.

Effective from 7th April 2023:

The Company's legal entity name has changed from:

GSK Consumer Healthcare Levice s.r.o. to **Haleon Levice, s.r.o.**

From today, please use the new legal entity name in all new relevant documents you send to the Company, including invoices and contracts.

Please note, there's no change to the company registration number or VAT number.

Below you will find a summary to help you make the required system and documentation changes. Please also share this update with your wider teams, including Ordering, Finance and Accounts Receivables, and any 'Tier 2' suppliers who may not have a direct relationship with us, so they're aware of the required changes.

Thank you for your continued support and understanding as we make these important updates. If you have any questions about our legal entity name change, please email the team at legalnamechange_procurement@haleon.com or your local daily contact or local procurement at jaroslav.x.foeldes@haleon.com. For queries about invoices or payments, please contact directly your local daily or procurement and financial contacts.

Regards,

Haleon Project Team, Slovakia

Changes required: Effective from 7th April 2023

Please update relevant system and documentation as soon as possible, so they reflect the Company's new legal entity name and correct email/postal address for invoice submission:

Haleon Levice, s.r.o.

We've listed the 4 areas below where you'll most likely need to do this:

1. Quotations / Offers / Delivery slip templates

From today, all new quotations/offers/delivery slip documents relating to your supply of goods and/or services to the Company must now be addressed to the new legal entity name as stated above.

2. Invoicing templates

From today, to facilitate the prompt payment of your invoices, all new invoices relating to your supply of goods and/or services to the Company must now be issued to:

Haleon Levice, s.r.o.

Priemyselny Park Gena, Ul. E. Sachsa 4-6, 934 01, Levice, Slovakia
SK2023841688

The Company will need to reject and return any invoice that does not have the correct information e.g., incorrect legal entity name, Purchase Order number. The Company will not be responsible for any payment delays due to incorrect information provided on invoices.

3. Invoice submission

- As a reminder, if you use email address for invoices, the address has changed since July 2022 to LEV.Invoices@haleon.com.
- If you are sending physical invoices – use the same company address as before, but new entity name needs to apply.

4. Data breaches

If there are any data breaches, as referenced in your contract with the Company, these should now be reported immediately to cdir@haleon.com instead of cstd@gsk.com.

Additional information

- **Active Purchase Orders and Contracts** issued to or by the Company under its previous legal entity name will remain valid, and no action is required on these.
- **New Purchase Orders and New Contracts** created from today must reflect the new legal entity name of the Company as stated above.
- **All Invoices for active and new Purchase Orders** must from today be addressed to the new legal entity name of the Company as stated above.