

## Letter to suppliers

### **Important: Request to update information you hold due to change of registered office address for Iodosan S.p.A. ('Company')**

Dear supplier,

We'd like to inform you that, effective March 1<sup>st</sup>, 2023, we change our Company's registered office address.

#### **Effective March 1<sup>st</sup>, 2023:**

The registered office address changes:

From: Via Zambelletti snc, 20021 Baranzate, Milano (MI) → To: **Via Monte Rosa 91, 20149 Milano**

Please note that:

- The Legal Entity Name remain the same (Iodosan S.p.A.)
- There will be no change to the Company's REA Nr. 1142087 and to the Company's tax and VAT Code 05085580156
- Active Contracts and Purchase Orders (PO) issued before **March 1<sup>st</sup>, 2023**, and bearing the previous registered office address, will remain valid and no action is required on them.
- Also, all the Purchase Orders issued between March 1<sup>st</sup> 2023 and March 18<sup>th</sup> 2023 will still report previous registered office address and will remain valid and no action is required.

**Effective March 1, 2023, please use the Company's new registered office address on all documents to be shared with the Company:**

#### **1. Quotes / Offers / Contracts / Delivery slips**

Effective March 1<sup>st</sup>, 2023, all new documents relating to your supply of goods and/or services to the Company must now be addressed to the new registered office address.

#### **2. Invoicing**

Effective March 1<sup>st</sup>, 2023, to facilitate the prompt payment of your invoices according to agreed terms, all new invoices relating to your supply of goods and/or services to the Company (including invoices relating to previously issued POs) must be issued to:

**Iodosan S.p.A.**  
**Via Monte Rosa 91, 20149 Milano, Italia**  
**P. IVA 05085580156**



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The Company, as of March 18<sup>th</sup>, 2023, will reserve the possibility to reject and return any invoice that does not have the correct information. The Company will not be responsible for any payment delays due to incorrect information provided on invoices.

The procedures for sending invoices will remain the same.

If case of any data breaches, as referenced in your contract with the Company, these should now be reported immediately to [cdir@haleon.com](mailto:cdir@haleon.com) instead of (cstd@gsk.com).

Effective **March 1st, 2023**, please update your master data and use the new registered office address in all documents to be shared with the Company.

Please share this letter across your organization, including Ordering, Finance and Accounts Receivables, and any 'Tier 2' suppliers who may not have a direct relationship with us, so they're aware of the required changes.

Finally, we'd like to highlight for a certain period of time, the GSK logo might still be visible on our tools, templates and systems. Thank you for bearing with us whilst we complete these updates.

Thank you for your continued support and understanding as we make these important changes. If you have any questions about registered office change, please email us at [legalnamechange\\_procurement@haleon.com](mailto:legalnamechange_procurement@haleon.com).

Best regards

Iodosan S.p.A.