

Letter to suppliers

Important: Request to update information you hold about Haleon

HALEON

Pfizer Consumer Manufacturing
Italy S.r.l.
Unipersonale,
Via Nettunense, 90
04011 Aprilia (LT)

+39 06927151
pfizercmi@pec.it
haleon.com

Important: Request to update information you hold due to change of legal entity name for Pfizer Consumer Manufacturing Italy S.r.l. ('the Company')

Dear Supplier,

As you may know, in July 2022 we completed our demerger from the GSK Group to form Haleon, an independent company 100% focused on everyday health.

Our leading brands are built on science, innovation and human understanding and are trusted by millions of consumers globally.

All GlaxoSmithKline Consumer Healthcare legal entities are now part of the Haleon Group and we're updating their names so they reflect our Haleon branding and independence.

We'd like to inform you that in Italy, effective March 17th, 2023, we will change our Company's legal entity name.

Effective 17th March 2023:

The legal entity name will change:

From: Pfizer Consumer Manufacturing Italy S.r.l. → to: **Haleon Italy Manufacturing S.r.l.**

Please note that:

- There will be no change to the Company's R.E.A. Latina N. 198375 and to the Company's tax and VAT code 02774830596
- Active Contracts and Purchase Orders (PO) issued before **March 17th, 2023**, and bearing the previous legal entity name will remain valid and no action is required on them
- Also, all the Purchase Orders issued between March 17th, 2023, and March 18th, 2023, will still report previous Legal Company Name, Pfizer Consumer Manufacturing Italy S.r.l., and will remain valid and no action is required

Effective March 17th, 2023, you must use the Company's new legal entity name on all documents to be shared with the Company:

1. Quotes / Offers / Contracts / Delivery slips

Effective March 17th, 2023, all new documents relating to your supply of goods and/or services to the Company must be addressed to the new legal entity name:

- **Active Purchase Orders and Contracts** issued to or by the Company under its previous legal entity name will remain valid, and no action is required on these
- **New Purchase Orders and New Contracts** created from March 18th, 2023, must reflect the new legal entity name of HALEON Italy Manufacturing S.r.l.
- **All Invoices for active and new Purchase Orders** must be addressed from March 17th, 2023, to the new legal entity name of HALEON Italy Manufacturing S.r.l.

2. Invoicing

Effective March 17th, 2023, to facilitate the prompt payment of your invoices according to agreed terms, all new invoices relating to your supply of goods and/or services to the Company (including invoices relating to previously issued POs) must be issued to:

HALEON Italy Manufacturing S.r.l.
Via Nettunense 90, 04011, Aprilia (LT), Italy
P. IVA 02774830596

The Company will reject and return any invoice that does not have the correct information. The Company will not be responsible for any payment delays due to incorrect information provided on invoices.

As a reminder:

- if you use **Iron Mountain** to submit invoices, the addresses changed in April 2022. Here are the links to the correct Company [email address](#) (for PDF) or [PO Box](#) (for paper). Invoices sent to the old email addresses or PO Boxes will be rejected and you will need to re-send them to the new email addresses or PO Boxes
- If you use the **Tungsten** e-invoicing service, you should continue to do so. When submitting your invoices on the Tungsten Portal, to select the Bill To entity, please search for 'HALEON' and select the new legal entity name from the drop-down menu. Please note, while the name will now be different, the registration number you use that begins with 'AAA' will be the same as before
- For queries about invoices or payments, please visit our [HALEON supplier portal](#) or contact your local [Purchase-to-Pay Help Desk](#)

3. Data breaches

In case of any data breaches, as referenced in your contract with the Company, these should now be reported immediately to cdir@haleon.com instead of cstd@gsk.com.

In addition, for suppliers providing goods for the manufacturing site of Aprilia, please follow the instructions below:

- **Labels for boxes and pallets**

If it appears on any labels (box and pallet / shipping labels), you should replace the current legal entity name of the Company by the new legal entity name HALEON Italy Manufacturing S.r.l.

- **Packing lists, Certificates of Analysis, Delivery notes, Bill of lading**

All references to the current legal entity of the Company will need to be updated to reflect the new legal entity name HALEON Italy Manufacturing S.r.l.

- **Import / Export licence and other local documents**

Based on Local Regulation your Import / Export licenses released after 17th March 2023 should be updated with the new legal entity name HALEON Italy Manufacturing S.r.l.

Supplier is responsible for the current Import / Export licences validity on the basis of Local regulation. There may also be other local documents that are impacted, please make sure these are also identified and updated accordingly

Effective **March 17th, 2023**, please update your master data and use the new legal entity name in all documents to be shared with the Company.

Please share this letter across your organization, including Ordering, Finance and Accounts Receivables, and any 'Tier 2' suppliers who may not have a direct relationship with us, so they're aware of the required changes.

Finally, we'd like to highlight that, for a period of time, the GSK logo might still be visible on our tools, templates and systems. Thank you for bearing with us whilst we complete these updates.

Thank you for your continued support and understanding as we make these important changes. If you have any questions about our legal entity name change, please email us at legalnamechange_procurement@haleon.com.

Best regards,

Pfizer Consumer Manufacturing Italy S.r.l.