

Letter to supplier

Important: Request to update information you hold on Haleon

HALEON

GlaxoSmithKline Consumer Healthcare
S.r.l. Unipersonale,
Via Zambelletti, snc
20021 Baranzate (MI)

+39 02 3806.1
gskch-srl@pec-gskch.it
haleon.com

Important: Request to update information you hold due to change of legal entity name and registered office address for GlaxoSmithKline Consumer Healthcare S.r.l. ('the Company')

Dear Supplier,

As you may know, in July 2022 we completed our demerger from the GSK Group to form Haleon, an independent company 100% focused on everyday health.

Our leading brands are built on science, innovation and human understanding and are trusted by millions of consumers globally.

All GlaxoSmithKline Consumer Healthcare legal entities are now part of the Haleon Group and we're updating their names so they reflect our Haleon branding and independence.

We'd like to inform you that in Italy, **effective March 1st, 2023**, we change our Company's legal entity name and registered office address.

Effective March 1st, 2023:

1) The legal entity name changes:

from: GlaxoSmithKline Consumer Healthcare S.r.l. → to: **Haleon Italy S.r.l.**

2) The registered office address changes:

from: Via Zambelletti snc, 20021 Baranzate (MI) → to: **Via Monte Rosa 91, 20149 Milano, Italia**

Please note that:

- There will be no change to the Company's REA nr. MI-598024 and to the Company's tax and VAT code 00867200156
- Active Contracts active and Purchase Orders (PO) issued before **March 1st 2023** and bearing the previous legal entity name and registered office address, will remain valid and no action is required on them.
- Also, all the Purchase Orders issued between March 1st 2023 and March 18th 2023 will still report previous Legal Company Name GlaxoSmithKline Consumer Healthcare S.r.l. and will remain valid and no action is required.

Effective March 1st, 2023, please use the Company's new legal entity name and registered office address on all documents to be shared with the Company:

1. Quotes / Offers / Contracts / Delivery slips

Effective March 1st, 2023, all new documents relating to your supply of goods and/or services to the Company must now be addressed to the new legal entity name and registered office address.

2. Invoicing

Effective March 1st, 2023, to facilitate the prompt payment of your invoices according to agreed terms, all new invoices relating to your supply of goods and/or services to the Company (including invoices relating to previously issued POs) must be issued to:

Haleon Italy S.r.l.
Via Monte Rosa 91, 20149 Milano, Italia
P. IVA 00867200156

The Company, as of March 18th, 2023, will reserve the possibility to reject and return any invoice that does not have the correct information. The Company will not be responsible for any payment delays due to incorrect information provided on invoices.

As a reminder:

- If you use **Iron Mountain** to submit invoices, the addresses changed in April 2022. Here are the links to the correct Company [email address](#) (for PDF) or [PO Box](#) (for paper). Invoices sent to the old email addresses or PO Boxes will be rejected and you will need to re-send them to the new email addresses or PO Boxes.
- If you use the **Tungsten** e-invoicing service, you should continue to do so. When submitting your invoices on the Tungsten Portal, to select the Bill To entity, please search for 'Haleon' and select the new legal entity name from the drop-down menu.
- For queries about invoices or payments, please visit our [Haleon supplier portal](#) or contact your local [Purchase-to-Pay Help Desk](#).

If case of any data breaches, as referenced in your contract with the Company, these should now be reported immediately to cdir@haleon.com instead of cstd@gsk.com.

Effective **March 1st, 2023**, please update your master data and use the new legal entity name and registered office address in all documents to be shared with the Company.

Please share this letter across your organization, including Ordering, Finance and Accounts Receivables, and any 'Tier 2' suppliers who may not have a direct relationship with us, so they're aware of the required changes.

Finally, we'd like to highlight for a certain period of time, the GSK logo might still be visible on our tools, templates and systems. Thank you for bearing with us whilst we complete these updates.

Thank you for your continued support and understanding as we make these important changes. If you have any questions about our legal entity name change and/or registered office change, please email us at legalnamechange_procurement@haleon.com.

Best regards,

GlaxoSmithKline Consumer Healthcare S.r.l.